

CAMPBELL COUNTY LODGING TAX JOINT POWERS BOARD

Brenda Boss, Chairman

John Flocchini, Treasurer

Charles Schlessman, Member (absent)

Cory Bryngelson, Member

Debby Zolnoski, Vice Chairman

Gradlyng Brooks, Secretary

Brandi Harlow, Member

Mary Silvernell, Exec. Director

Gina Michael, Services Mgr.

Board Meeting Minutes Wednesday, November 5, 2014 2PM George Amos Memorial Building Gillette Avenue

I. CALL TO ORDER

Brenda Boss called to order the organizational meeting of the Campbell County Lodging Tax Joint Powers Board at 2:03 PM on November 5, 2014, at the GAMB, Gillette Avenue, Gillette, Wyoming.

II. APPROVAL OF AGENDA/CONSENT AGENDA

Cory Bryngelson moved to approve the Agenda, John Flocchini 2nd the motion. The motion carried 4-0.

III. APPROVAL OF MONTHLY MINUTES

Cory Bryngelson moved to approve the Consent Agenda, Debby Zolnoski 2nd the motion. The motion carried 4-0.

IV. TREASURER'S REPORT

Executive Director reported there is \$267,437.15 in the checking account and \$240,417.12 in MM1 and \$236,371.49 in MM2 for a total of \$744,225.76. Cory Bryngelson asked what amount is allowed to stay in checking and what is a normal amount to keep in the checking account. It was determined that approval is not needed on Treasurer's Report at this time, pending report from Shelly Edwards with Bennett, Weber & Hermstad auditors regarding the FY2013-14 financial review. The Lodging Tax Deposit Report indicates lodging tax receipts still continue to be above last year-to-date significantly, with no indication of that changing in the near future.

V. NEW BUSINESS

- FY 2013-14 Financial Review Report was presented by Shelly Edwards of Bennett, Weber & Hermstad. A motion was made by Cory to approve the report, John 2nd the motion. Motion carried 6-0. Shelly indicated the final bound reports would be made and given to the Director for distribution.
- Investment Opportunities were discussed. Executive Director to obtain more information on top two investment opportunities, the WYOSTAR and WGIF.
- A Reserve Policy amendment was tabled at this time. Cory Bryngelson moved to approve the tabling of the reserve policy for further discussion at the Strategic Planning Session, John Flocchini 2nd the motion, The motion carried 6-0.
- The Board Member attendance report was reviewed, along with discussion about the attendance policy as per the By-Laws.

VI. OLD BUSINESS

- The Strategic Planning Session will be held on November 18, 2014 at the CCEDC conference room, beginning with lunch at 12:00pm.

VII. CCCVB DIRECTOR'S REPORT

- The Director provided the Board with recaps/updates on the Fall Summit Conference, Tribal Leaders Energy Fam tour presentation, the 20 minute promotional video release, Adbay activity and meetings with Devils Tower staff, and the recent ad examples. The Services Manager gave updates to the Visitor Center reports.

VIII. EXECUTIVE SESSION Executive Session was not needed.

IX. BOARD MEMBER COMMENTS Chairman Brenda Boss spoke to board about her term ending in December.

X. VISITOR COMMENTS No Visitor comments

XI. ADJOURN

Chairman Brenda Boss adjourned the meeting at 4:06 PM.

*NEXT MEETING – December 3rd , 2014- 2pm, GAMB, Gillette Avenue

Minutes submitted by: Gina Michael

Signed by: _____ Date: _____
Brenda Boss, Chairman

Signed by: _____ Date: _____
Gina Michael, Acting Secretary

“The Campbell County Convention & Visitors Bureau Exists to Promote Visitor Opportunities”