

NOTICE - *These minutes are in draft form, and have not yet been approved by the Town Council for accuracy. These minutes remain subject to correction or amendment until they are approved. Anyone wishing to review the formally adopted and approved minutes should make their request directly to the Wright Town Hall, and not rely on these published draft minutes.* Mayor Ralph Kingan led the Pledge of Allegiance and called the regular Town Council meeting to order at 7:00 p.m. with the following being present: Mayor Ralph Kingan, Councilman Danny Preston, Councilman Nelson Litaba, Councilman Doug Schrader, Councilman Glenn Holt, and Clerk/Treasurer Barbara Craig. **CONSENT AGENDA:** Councilman Preston made a motion to approve the Consent Agenda. Items approved under the Consent Agenda include the regular meeting minutes conducted on November 13, 2017. Approval of Vouchers in the amount of \$44,730.11 including payroll. Approval of the Agenda for the meeting held on November 27, 2017. Councilman Holt seconded the motion. Motion carried. **Approval of Vouchers is as follows:** Black Hills Energy—Nov. Gas Billing TOW Properties--\$1,965.73; Burns Insurance Agency—Bond for TOW Employees--\$552.00; Century Link—Nov. Phone Billing TOW Properties--\$444.01; Collins Communications, Inc—Work Order Power Supply--\$719.91; Fuller Construction, Inc.—Scoria for Chad Road--\$4,400.00; Lexis Nexis Mathew Binder—WY Court Rule Book--\$54.08; Powder River Energy Corp—Nov Electric Billing TOW Properties--\$9,037.22; Richard Erb, Jr. P.C.—November Attorney Charges--\$551.59; Rocky Mountain Business—Copier Agreement--\$1,573.60; Wyoming Networks, Inc.—Nov Web Site--\$50.00. Payroll—Oct. 30-Nov. 12, 2017--\$17,019.13; Payroll Taxes-Oct. 30-Nov. 12, 2017, --\$5,941.17; Great West (Annuity)--\$1,880.73; OCSE Clearinghouse--\$240.00; AFLAC--\$300.94. Wright Community Assistance Report was given by Wayne Vaughn. Introduction of Vistas, Michael Lewis and Candice Coleman. Colette Bertrand gave update on Wreath Auction. Rick Hale gave the Public Works Report. Lyle Murdock presented the Building Official Report. Lyle Murdock presented the Southern Campbell County Agricultural Complex Report. **CONFLICT CLAIMS:** None. **MAYOR COMMENTS:** None. **CITIZEN COMMENTS:** None. **WRITTEN COMMENTS:** None. **PUBLIC COMMENTS:** None. **APPOINTMENTS:** Doug Schrader made a motion to approve the recommendation of Seth Starr to the Wright Planning and Zoning Commissioners. The 3-year term appointment for Mr. Starr will begin November 2017 and end November 2020. Councilman Holt seconded the motion. Motion carried. **UNFINISHED BUSINESS:** None. **NEW BUSINESS:** Request to approve the request from Campco Federal Credit Union to use the Town Halls as a temporary space in case of an emergency/disaster situation was approved by the Mayor and Council. **ANNOUNCEMENTS:** A Public Hearing will be held Monday, December 11, 2017 at 7:00 pm at the Wright Town Hall to hear public comments on the Liquor License renewals for Hank's (Pridgeon, Inc), DJM Golf (Hay Creek Golf Course), the Nail (Rusty Nail), and the Wright Steak House (Wright 1, LLC). The next Town Council meeting will be held on Monday, December 11, 2017 at 7:00 pm. The Annual Employee Christmas Party will be held on December 2, 2017 at 6:00 pm at the Wright Community Center. The City/County/Town Semi-Annual Dinner Meeting will be held Wednesday, December 6, 2017 at 5:30 pm at the Wright Town Hall. The Annual Christmas Tree Lighting will be held on December 7, 2017 at 6:00 pm at the Wright Community Center. Mayor Kingan called a recess of the regular meeting before continuing the review of the Employee Handbook. Councilman Preston made a motion to approve the changes and additions to the Employee Handbook. Councilman Litaba seconded the motion. Motion carried. **ADJOURNMENT:** At 8:49 pm the meeting adjourned.

TOWN OF WRIGHT, a Municipal Corporation

Mayor, Ralph Kingan

ATTEST:

Clerk/Treasurer, Barbara Craig