

Cleaning Contract Proposal Requirements:

List of Town of Wright Buildings to be cleaned:

Visitor Center
Ag Complex
Community Center
Multi-Purpose Building
Maintenance Building

Requirements:

Insurance is required by law and shall be kept current and maintained until end of contract.

Must be willing to sign a year contract which can be renewed on a year-to-year basis, final contract shall be drawn up by the Town's attorney and final approval shall be approved by the Town Council.

The Town of Wright will furnish and maintain all consumable products including but not limited to cleaning agents, disinfectants, toilet paper, paper towels, etc.

The Town will furnish and maintain all necessary cleaning equipment, including but not limited to floor machines, buffers, vacuums, mops, mop handles, wringers, and brooms.

The cleaning firm or individual shall provide all labor and supervision necessary to assure performance of specified cleaning services for the Town of Wright.

The cleaning person must be available for additional cleaning after special events (weddings, events at the Ag complex etc.) which should be charged over and above the monthly proposed amount.

The proposed amount of proposal will be for at least 6 days a week (40 hours).

Schedule should be subject to adjustments for specific needs.

If you would like to set up a time to meet with Barb Craig a week before submitting proposals to tour buildings and go over a detailed schedule of work that needs to be performed please contact the Town Hall at 307-464-1666.